

Memo Monday

DODD Guidance and Training

April 13, 2020

Extension: Outcome Tracking System

Attention: Adult Day and Employment Providers, DCs, ICFs

In response to coronavirus (COVID-19), and the shift in priorities to ensure health and safety, the Outcome Tracking System (OTS) deadline is extended to May 31, 2020.

For support obtaining access to OTS, view the OTS [Login Guide](#). If you require further assistance, please contact DODD's call center at 1-800-617-6733, option 4, or email itscallcenter@dodd.ohio.gov.

Additionally, OTS [resources and tools](#) are available online. Reach out to your [regional Community Life Engagement Project Manager](#) with questions.

NCI Staff Stability Survey Extended

Attention: All HCBS Providers Supporting Adults and/or Children

In response to COVID-19, the mandatory National Core Indicators (NCI) Staff Stability Survey 2019 deadline is being extended to June 30, 2020.

If you require additional guidance on completing the Staff Stability Survey, please check out these resources:

[NCI Staff Stability Survey FAQ](#)

[NCI Staff Stability Survey Guidance](#)

[NCI video](#) about why it's important and how to complete the survey.

If you have any questions, please contact Lindsay Terry Stine at lindsay.terry-stine@dodd.ohio.gov.

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Board Member Training Now Available

Attention: County Board Superintendents

Members of county boards of developmental disabilities must complete a minimum of four hours of in-service training every year ([OAC 5123:2-1-13](#)). DODD Director Jeff Davis has identified three topics related to the developmental disabilities service delivery system to be addressed during in-service training.

- Fiscal obligations of county boards of developmental disabilities
- New five-year forecasting requirement
- DODD 2020 initiatives

Content for these topics is available on [DODD's training page](#).

The topics and training resources offered by the department are not required to be used for 2020 board member training. County board superintendents may offer topics they feel would be most beneficial to their board members.

For questions, contact training.team@dodd.ohio.gov.



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