

Individual Assessment Form Statewide Assessments

Project Background: Am. Sub. H.B. 153 required the Department of Developmental Disabilities (DODD) to conduct a study of the Individual Assessment Form (IAF) currently being utilized by Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF-IID). DODD convened a workgroup made up of stakeholders and state agency staff. The workgroup identified many concerns with the current IAF, including the consistency in which providers are completing assessments.

DODD, with the assistance of the Ohio State University's Government Resource Center (GRC), selected a small sample of ICF-IIDs and residents to gather information on how providers are completing the IAF. DODD also completed IAFs on a small number of individuals and GRC analyzed the results to determine inter-rater reliability. The results of the sample assessments showed a lack of inter-rater reliability between provider assessments and those completed by DODD. Through interviews with participating providers, DODD staff also observed many inconsistencies in how providers answer many questions on the IAF.

As a result of the information gathered through the small sample of providers, DODD would like to complete IAFs on all current residents of Ohio's ICF-IIDs. Having these assessments completed in this manner will provide consistent and reliable information about the residents of the ICF-IIDs, assist DODD in making revisions to the IAF and provide data to consider in revising the Medicaid reimbursement formula.

The department is looking for the most efficient way to complete the IAF assessments that will also ensure inter-rater reliability. There is a possibility that department staff may be able to perform these duties, but we believe there are other interested parties that are able to complete these assessments, while ensuring high inter-rater reliability. Therefore, we are issuing this request for interest to determine if there are interested parties who would be capable of completing these assessments in an efficient manner.

Expectations:

- Selected contractor will be provided Department led training on how to appropriately administer the IAF, which is the tool used to determine resource needs of individuals and is a factor in the reimbursement methodology used for ICF-IID providers.
- Selected contractor will need to be able to perform IAF assessments on all residents (approximately 5800) of Ohio's approximately 420 facilities located throughout the state.
- Selected contractor should have knowledgeable health professional staff with experience working with individuals with intellectual or developmental disabilities and performing case management or other types of assessments that measure resource needs.
- Selected contractor will need to have procedures in place to ensure a high degree of inter-rater reliability.
- The IAF measures the resource needs of individuals in 3 domains: adaptive, behavior and medical. The selected contractor should have health professionals that specialize in those areas, including Qualified Intellectual Disabilities Professionals (QIDP), nurses, etc. as assessments will need to be completed by qualified personnel.

- Selected contractor will work with ICF-IIDs to obtain necessary documentation on residents including Individual Service Plans, Behavioral Support Plans, Medication Administration Records, etc.
- Selected contractor will utilize documentation as well as ICF-IID staff interviews and face-to-face interactions with the residents to complete IAF assessments.
- It is estimated that the average assessment will take approximately 3 hours.
- Results of IAF assessments completed will need to be submitted to DODD in a manner prescribed by DODD.
- Selected contractor shall ensure that no conflict of interest exists by complying with the following criteria:
 - During the period of the contract, the professionals who would administer the IAF shall neither have nor be committed to acquire any direct or indirect financial interest in the ownership, financing, or operation of an intermediate care facility in this state.
 - A health professional shall not assess any individual who is a resident of an intermediate care facility that has been a client of the health professional.

Time Frame:

The IAF assessments will begin in January 2013 and will need to be completed by April 30, 2013.

Additional Information:

If you are interested in this opportunity, please complete the attached form by September 18, 2013 and return to:

The Ohio Department of Developmental Disabilities
Attention: Debbie Jenkins
30 E. Broad St, 13th floor
Columbus, OH 43215

The Department of Developmental Disabilities will also be holding a conference call to entertain any questions from interested parties on September 20, 2013 at 10:00am. To participate in this call, please use the following conference call information:

Phone # 1-641-715-3200
Access code: 407298

If you have any questions and are unable to attend the conference call, please contact Debbie Jenkins at 614-387-0578 or by email at Deborah.Jenkins@dodd.ohio.gov.

INDIVIDUAL ASSESSMENT FORMS

STATE-WIDE ASSESSMENTS

COMPANY NAME:			
CONTACT NAME:			
CONTACT PHONE #:			
ADDRESS:			
CITY:	STATE:	ZIP:	
COUNTY:			

High Level Estimate of Cost:	
------------------------------	--

Please indicate the experience your company has with the following areas:

Do you have experience working with Individuals with Developmental Disabilities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide details of your experience working with individuals with developmental disabilities:		

Do you have experience with ensuring inter-rater reliability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide the experience, training and/or certifications:		

Do you have qualified health professionals with the experience necessary to complete these evaluations (ex. Qualified Intellectual Disabilities Professionals and Nurses)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate qualifications of staff that would be performing these assessments:		

Do you have the ability to complete assessments state-wide?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate additional counties where staff are located:		

Completed Forms should be mailed by September 18, 2013 to:
 DODD, attn. Debbie Jenkins
 30 E Broad St, 13th floor
 Columbus OH 43215