

5123:2-6-04

Qualifications, training, and certification of registered nurse instructors and registered nurse trainers.

(A) Requirements for registered nurse instructors

- (1) Only a registered nurse certified by the department as a registered nurse instructor may plan, develop, coordinate, and deliver the registered nurse train-the-trainer program that prepares registered nurses to train developmental disabilities personnel to perform health-related activities, administer oral prescribed medication, apply topical prescribed medication, administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube, or administer subcutaneous insulin injections.
- (2) Only a registered nurse who meets the following requirements may be certified as a registered nurse instructor:

 - (a) Current valid licensure in good standing with the Ohio board of nursing to practice as a registered nurse.
 - (b) A minimum of sixty months full-time (or equivalent part-time) experience in the practice of nursing as a registered nurse, of which at least twenty-four months have been in the field of developmental disabilities.
 - (c) Knowledge of the current laws and rules which regulate the practice of nursing, sections 5123.41 to 5123.47 of the Revised Code, and this chapter.
 - (d) Knowledge of and experience with the principles of adult education.
 - (e) Current certification as a registered nurse trainer in accordance with this rule.
 - (f) Successful completion of the department-provided registered nurse instructor orientation program and maintenance of registered nurse instructor certification pursuant to this rule.
- (3) The department may certify a registered nurse who meets the requirements of this rule as a registered nurse instructor for a period of two years.
- (4) Registered nurse instructors shall make entries in the medication administration information system database in accordance with procedures established by the department for renewal of registered nurse instructor certification.

(B) Requirements for registered nurse trainers

- (1) Only a registered nurse certified by the department as a registered nurse trainer may plan, develop, coordinate, and train developmental disabilities personnel

to perform health-related activities, administer oral prescribed medication, apply topical prescribed medication, administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube, or administer subcutaneous insulin injections.

(2) Only a registered nurse who meets the following requirements may be certified as a registered nurse trainer:

(a) Current valid licensure in good standing with the Ohio board of nursing to practice as a registered nurse.

(b) A minimum of eighteen months full-time (or equivalent part-time) experience in the practice of nursing as a registered nurse.

(c) Previous experience caring for an individual with developmental disabilities.

(d) Successful completion of a registered nurse train-the-trainer program that has been authorized by an Ohio board of nursing continuing education approver unit. Successful completion of the registered nurse train-the-trainer program requires the registered nurse to:

(i) Submit a completed application to the registered nurse instructor;

(ii) Attend the entire registered nurse train-the-trainer program;

(iii) Participate in registered nurse train-the-trainer program class discussions and activities; and

(iv) Submit a completed evaluation to the registered nurse instructor.

(3) The department shall certify a registered nurse who meets the requirements of this rule as a registered nurse trainer for a period of two years.

(4) To maintain certification as a registered nurse trainer, the registered nurse shall, during the effective period of the certification complete, at a minimum, four contact hours of continuing education related to information addressed in the registered nurse train-the-trainer program or that will enhance the role of the registered nurse trainer. Training in cardiopulmonary resuscitation, first aid, or universal precautions for infection control shall not count toward the four contact hours. The four contact hours may be part of the continuing education required by the Ohio board of nursing to maintain licensure as a registered nurse.

(5) When a registered nurse fails to meet or cannot show proof of meeting the requirements set forth in paragraph (B)(4) of this rule, he or she shall be required to repeat the registered nurse train-the-trainer program in its entirety.

Until such time that the registered nurse repeats the registered nurse train-the-trainer program in its entirety, he or she shall not plan, develop, or coordinate a program of instruction for developmental disabilities personnel to perform health-related activities, administer oral prescribed medication, apply topical prescribed medication, administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube, or administer subcutaneous insulin injections.

(C) Minimum curriculum for the registered nurse train-the-trainer program

(1) The registered nurse train-the-trainer program shall be at a minimum eight hours; one hour equals sixty minutes of classroom instruction. The registered nurse train-the-trainer program shall address:

(a) Review of sections 4723.071 and 5123.41 to 5123.47 of the Revised Code, rules adopted under this chapter, and other applicable sections of the Revised Code and rules of the Administrative Code pertaining to the functioning of a county board, nursing delegation, and developmental disabilities personnel.

(b) Review of all components required when teaching developmental disabilities personnel to perform health-related activities, administer oral prescribed medication, apply topical prescribed medication, administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube, and administer subcutaneous insulin injections, including general principles of nursing delegation by a licensed nurse to developmental disabilities personnel.

(c) Quality measures and quality assessment requirements pursuant to this chapter.

(d) Documentation requirements for licensed nurses and developmental disabilities personnel.

(e) Principles of developmental disabilities personnel certification and nursing delegation including, but not limited to:

(i) Direct and indirect supervision and determination of the appropriate type of supervision pursuant to this chapter;

(ii) Explanation that nursing delegation requires developmental disabilities personnel to receive individual-specific training for each individual served; and

(iii) Explanation that nursing delegation is expressly authorized for a specific individual served and does not confer nursing delegation authority to or for another individual.

- (f) How to provide indirect supervision, including methods for remaining accessible and training developmental disabilities personnel how and when to access help.
- (g) How to evaluate the skills of developmental disabilities personnel, including developing and using a skills check list in the training program that teaches developmental disabilities personnel to perform health-related activities, administer oral prescribed medication, apply topical prescribed medication, administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube, and administer subcutaneous insulin injections.
- (h) Responsibility and accountability issues pursuant to rule 5123:2-6-07 of the Administrative Code.
- (i) General principles of adult basic education.
- (j) Instruction that health-related activities and medication administration certification applies only while providing services in settings under the administrative oversight of the department and that such certification does not confer authority or apply in any other setting or course of medication administration.
- (k) Requirements for nursing delegation for individuals residing at a residential facility with seventeen or more beds while on a field trip pursuant to rule 5123:2-6-05 of the Administrative Code including instruction that:
 - (i) Developmental disabilities personnel being trained to administer oral prescribed medication, apply topical prescribed medication, and administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube only to individuals residing at a residential facility with seventeen or more beds while on a field trip, shall not receive or transcribe physician's orders and prescriptions; and
 - (ii) Only a registered nurse who meets the requirements set forth in rule 5123:2-6-05 of the Administrative Code may train developmental disabilities personnel for receiving nursing delegation for individuals residing at a residential facility with seventeen or more beds while on a field trip.
- (l) Information and instruction regarding the department's medication administration information system database, including required entry of data regarding developmental disabilities personnel trained.

- (m) Instruction that only a department-approved curriculum shall be used to train developmental disabilities personnel to perform health-related activities, administer oral prescribed medication, apply topical prescribed medication, administer oral prescribed medication via stable labeled gastrostomy tube or stable labeled jejunostomy tube, or administer subcutaneous insulin injections.
- (2) A registered nurse instructor may engage other licensed health care professionals to assist with instruction of the registered nurse train-the-trainer program as long as the other licensed health care professionals have received instruction on the material and are acting within the scope of their professional practice as outlined in the Revised Code.

Replaces: 5123:2-6-04
Effective: 06/01/2016
Five Year Review (FYR) Dates: 06/01/2021

CERTIFIED ELECTRONICALLY

Certification

05/16/2016

Date

Promulgated Under: 119.03
Statutory Authority: 5123.04, 5123.44, 5123.45, 5123.46
Rule Amplifies: 5123.04, 5123.41 to 5123.47
Prior Effective Dates: 09/30/1993 (Emer.), 12/29/1993, 05/16/1994 (Emer.),
08/06/1994, 06/30/1995, 02/14/2000, 10/22/2003
(Emer.), 01/08/2004