
The New PAWS System

The basics

WHAT I NEED TO KNOW TO ENROLL A PAWS IN THE NEW SYSTEM

The New PAWS workflow

- 1. Finalize the cost projection**
- 2. Authorize the cost projection in the SPA area**
- 3. Preview the PAWS details in the Preview area and submit for enrollment**
- 4. Receive confirmation of enrollment or a listing of errors that prevent enrollment**
- 5. Proposed PAWS remains in the Awaiting Submission listing in SPA area until it is successfully enrolled or replaced by a new set or authorized costs for that span.**

Changes to MSS

Search by Individual has been changed to allow for a user to access that person's enrolled PAWS

MSS now has a PAWS section that is the primary location to view the enrolled PAWS

The SPA area has been changed so that you do not have to go into a site to get to the listing of people in your county who have cost projections waiting to be authorized.

The SPA area now has a listing of people in your county who have Authorized costs waiting to be submitted and enrolled to PAWS.

Changes to MSS

MSS SPA area now has a new page where you can view the proposed PAWS details, Edit them within limits, and submit them to the system for enrollment.

MSS now has PAWS Details in the system for the past 4 years.

MSS now has a few reports that are related to the PAWS data

- **PAWS History Report**
- **PAWS Authorized/Finalized Plan Report**

Access to the new PAWS

- The existing MSS roles have had PAWS functionality added to them.
- The 'MSS read_only' role, the 'MSS_SSA' role and, the 'MSS_SSA Supervisor' role have had the ability to read PAWS added to them. This means that they can now read the enrolled PAWS.
- The 'MSS_Supervisor with Authorization' and 'MSS_Fiscal Administrator' roles have the ability to submit PAWS in the system. This includes the ability to edit certain fields prior to submitting them PAWS.
- Provider roles in MSS have also been given the ability to read enrolled PAWS that they are listed in.

What will the new PAWS look like

Review of an enrolled PAWS plan in the Training Environment

Existing enrolled PAWS plans

- **The Old PAWS system will be active but will be read only so it can be viewed for historical purposes.**
- **The last four years of enrolled data will be moved the new PAWS In MSS**
- **All of the Pending, County Review, or other submitted plans that were not enrolled will go through a conversion process.**

The Conversion process

- Any Pending PAWS Plans that were/are in the old PAWS system on the evening of 9/25/2015 will be reviewed and if they can be enrolled they will be enrolled.
- Any Pending PAWS Plans that were/are in the old PAWS system on the evening of 9/25/2015 will be reviewed and if they cannot be enrolled they will be listed and sent to the counties to enroll using the new process starting with a finalized cost projection.
- All waiver spans in the new system that were split by a DDP Break will be merged into one year. The plan line date spans will not be changed but they will all be under one PAWS Plan Span.

PAWS Error Messages

Review of the Error message crosswalk

What the color coding means

- **Yellow with Orange** means: This line is in the current enrolled PAWS and is being change by the proposed PAWS. The Orange fields are the fields that have been altered.
- **Red** means: This is a line in the Current Enrolled PAWS and would be removed it the new proposed PAWS is enrolled.
- **Blue** means: This line exists in the current enrolled PAWS and in the proposed PAWS and would not be changed by the proposed PAWS being enrolled.
- **No shading** means: This line does not exist in the currently enrolled PAWS.

What the color coding means

		Currently Authorized on PAWS	Field Value Changed	To Be Removed(TBR)	No Changes							
Span	Code	Begin Date	End Date	Frequency	Units	Addons	Contract #	2013 Total Units	2013 Total Cost	2014 Total Units	2014 Total Cost	Cor
	A25	5/10/2013	6/28/2013	S	850		2500010	850	2541.50	0	0.00	Franklin
No Split	▼	A25	5/10/2013	6/28/2013	S	816	2500010	816	2541.50	0	0	Franklin
	A25	7/1/2013	5/9/2014	S	5150		2500010	0	0.00	5150	15398.50	Franklin
No Split	▼	A25	7/1/2013	5/9/2014	S	4944	2500010	0	0	4944	15398.50	Franklin
	A35	5/10/2013	6/30/2013	S	1085		2501573	1085	1399.65	0	0.00	GOOD
No Split	▼	A35	5/10/2013	6/28/2013	S	1085	2501573	1085	1399.65	0	0	GOOD
No Split	▼	A35	7/1/2013	5/9/2014	S	6245	2501573	0	0	6245	8056.05	GOOD
	ADL	5/10/2013	6/30/2013	S	52		2501573	52	12053.08	0	0.00	GOOD
No Split	▼	ADL	5/10/2013	6/30/2013	S	52	2501573	52	12053.50	0	0	GOOD
	ADL	7/1/2013	5/9/2014	S	313		2501573	0	0.00	313	72694.25	GOOD
No Split	▼	ADL	7/1/2013	5/9/2014	S	313	2501573	0	0	313	72889.62	GOOD
	ASN	5/10/2013	6/30/2013	S	14		2501573	14	133.28	0	0.00	GOOD
	ASN	7/1/2013	5/9/2014	S	83		2501573	0	0.00	83	790.16	GOOD
	ATN	5/10/2013	6/30/2013	M	500		2501573	855	273.60	0	0.00	GOOD
No Split	▼	ATN	5/10/2013	6/30/2013	S	918	2501573	918	286.20	0	0	GOOD
	ATN	7/1/2013	12/31/2013	M	500		2501573	0	0.00	3000	960.00	GOOD
	ATN	1/1/2014	5/9/2014	M	500		2501573	0	0.00	2146	777.17	GOOD
No Split	▼	ATN	7/1/2013	5/9/2014	S	5144	2501573	0	0	5144	1727.44	GOOD
								Total Units	Total Cost	Total Units	Total Cost	
								2871	\$16280.85	16646	\$98071.61	

What can I edit on the Preview page

- **Units we do not limit how many you can change up or down**
- **Dollars can be edited within 10% of what came from the Cost Projection**
- **Date spans can be edited within the side of the fiscal year break that they originate and cannot be deleted.**
- **Splits can be applied to each line by calendar Month or by calendar Quarter.**
 - **All splits must be applied for all lines in the plan at one time and numbers are prorated.**
 - **Totals for the 10% limit on the dollars is based on the span line value and not the split line value**
 - **They can be canceled prior to submission**

PAWS Span Splits

Currently Authorized on PAWS | Field Value Changed | To Be Removed(TBR) | No Changes

Span	Code	Begin Date	End Date	Frequency	Units	Addons	Contract #	2015 Total Units	2015 Total Cost	2016 Total Units	2016 Total Cost	
<input type="button" value="No Split"/> <input checked="" type="button" value="Monthly"/> <input type="button" value="Quarterly"/>	A22	9/1/2014	6/30/2015	S	2000		7400548	2000	9420.00	0	0	Inr
<input type="button" value="No Split"/> ▼	ADL	9/1/2014	6/30/2015	S	303		2500387	303	27159.72	0	0	RE
<input type="button" value="No Split"/> ▼	ADL	7/1/2015	8/31/2015	S	62		2500387	0	0	62	5507.04	RE
								Total Units	Total Cost	Total Units	Total Cost	
								2303	\$36579.72	62	\$5507.04	

Generate Splits

Cancel Splits

Service Before Split Service After Split

Span	Code	Begin Date	End Date	Frequency	Units	Contract #	2015 Total Units	2015 Total Cost	2016 Total Units	2016 Total Cost	Contractor	Service
A22		9/1/2014	6/30/2015	S	2000	7400548	2000	9420.00	0	0	Innovative	HPC - IC
A22		9/1/2014	9/30/2014	S	198	7400548	198	932.67	0	0	Innovative	HPC - IC
A22		10/1/2014	10/31/2014	S	205	7400548	205	963.76	0	0	Innovative	HPC - IC
A22		11/1/2014	11/30/2014	S	198	7400548	198	932.67	0	0	Innovative	HPC - IC
A22		12/1/2014	12/31/2014	S	205	7400548	205	963.76	0	0	Innovative	HPC - IC
A22		1/1/2015	1/31/2015	S	205	7400548	205	963.76	0	0	Innovative	HPC - IC
A22		2/1/2015	2/28/2015	S	185	7400548	185	870.50	0	0	Innovative	HPC - IC
A22		3/1/2015	3/31/2015	S	205	7400548	205	963.76	0	0	Innovative	HPC - IC
A22		4/1/2015	4/30/2015	S	198	7400548	198	932.67	0	0	Innovative	HPC - IC
A22		5/1/2015	5/31/2015	S	205	7400548	205	963.76	0	0	Innovative	HPC - IC
A22		6/1/2015	6/30/2015	S	198	7400548	198	932.67	0	0	Innovative	HPC - IC
ADL		9/1/2014	6/30/2015	S	303	2500387	303	27159.72	0	0	RESCARE / ...	HPC - D
ADL		7/1/2015	8/31/2015	S	62	2500387	0	0	62	5507.04	RESCARE / ...	HPC - D
							Total Units	Total Cost	Total Units	Total Cost		
							2305	\$36579.70	62	\$5507.04		

You now see the original line in a bright purple line Followed by the new monthly lines in pale purple



PAWS Span Splits

A22	4/1/2015	4/30/2015	S	198	7400548	198	932.67	0	0	Innovative	HPC - IC
A22	5/1/2015	5/31/2015	S	205	7400548	205	963.76	0	0	Innovative	HPC - IC
A22	6/1/2015	6/30/2015	S	198	7400548	198	932.67	0	0	Innovative	HPC - IC
ADL	9/1/2014	6/30/2015	S	303	2500387	303	27159.72	0	0	RESCARE /	HPC - D
ADL	7/1/2015	8/31/2015	S	62	2500387	0	0	62	5507.04	RESCARE /	HPC - D
						Total Units	Total Cost	Total Units	Total Cost		
						2305	\$36579.70	62	\$5507.04		



Override Cap rules

You can choose to keep these splits as is and submit or to cancel them before submitting the PAWS

How are the Prior Authorizations handled

Attesting to the need for a PA so you can enroll for costs up to DDP prior to PA approval

- **If a plan is being submitted and the total costs are over the DDP and no PA is submitted to cover the costs; you can, after getting the DDP error, attest that you are aware of the need for a PA and decrease the dollar amounts in the plan below the 10% limit.**
- **This does not eliminate the need for a PA but acknowledges that you as a county know a PA is needed prior to allowing you to submit a PAWS that is lower than the cost that you are projecting is needed. Should there be an issue after the waiver year and the PA not get submitted or approved in a timely manner; the county would be responsible for the cost of these services.**

Individual Name	MARK30 BUSHFLOWER30	Medicaid#	XXXXXXXX7801	DODD#	1006254	Match Source	COMM
Waiver Type	I/O	Span	9/1/2014 - 8/31/2015	DDP Funding Range:	\$61,896.00 - \$76,125.00		

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Plan Comments

Enter New Comments here:

Save Comments

Comments History:

sweviewvaervserv
- <MSSUSER30 MSSUSER30> - <8/28/2015 10:46 AM>

Currently Authorized on PAWS **Field Value Changed** **To Be Removed(TBR)** **No Changes**

Span	Code	Begin Date	End Date	Frequency	Units	Addons	Contract #	2015 Total Units	2015 Total Cost	2016 Total Units	2016 Total Cost	
No Split	A22	9/1/2014	6/30/2015	S	2000		7400548	2000	9420.00	0	0	In
No Split	AAE	9/1/2014	6/30/2015	S	4		2503213	4	36000.00	0	0	C
No Split	ADL	9/1/2014	6/30/2015	S	303		2500387	303	27159.72	0	0	R
No Split	ADL	7/1/2015	8/31/2015	S	62		2500387	0	0	62	5507.04	R
No Split	ATN	9/1/2014	6/30/2015	S	10000		2500387	10000	4500.00	0	0	R
No Split	ATN	7/1/2015	8/31/2015	S	2000		2500387	0	0	2000	900.00	R
								Total Units	Total Cost	Total Units	Total Cost	
								12307	\$77079.72	2062	\$6407.04	

Generate Splits

Here is an example of the costs being over the DDP and you cannot reduce by 10% and be under the DDP

Error Messages (1)

- You are attempting to enter costs for an amount that is over the DDP range and there is no record of a PA being submitted. Please go back and submit a PA before continuing.

Individual Name	MARK30 BUSHFLOWER30	Medicaid#	XXXXXXXX7801	DODD#	1006254	Match Source	COMM
Waiver Type	I/O	Span	9/1/2014 - 8/31/2015	DDP Funding Range:	\$61,896.00 - \$76,125.00		

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No Split	A22	9/1/2014	6/30/2015	S	2000		7400548	2000	9420.00	0	0	In
No Split	AAE	9/1/2014	6/30/2015	S	4		2503213	4	36000.00	0	0	C
No Split	ADL	9/1/2014	6/30/2015	S	303		2500387	303	27159.72	0	0	R
No Split	ADL	7/1/2015	8/31/2015	S	62		2500387	0	0	62	5507.04	R

Once you get the error message about being over DDP and o PA to support it...

Currently Authorized on PAWS Field Value Changed To Be Removed(TBR) No Changes

Span	Code	Begin Date	End Date	Frequency	Units	Addons	Contract #	2015 Total Units	2015 Total Cost	2016 Total Units	2016 Total Cost
No Split	A22	9/1/2014	6/30/2015	S	2000		7400548	2000	9420.00	0	0
No Split	AAE	9/1/2014	6/30/2015	S	4				36.00	0	0
No Split	ADL	9/1/2014	6/30/2015	S	303		2500387	303	27159.72	0	0
No Split	ADL	7/1/2015	8/31/2015	S	62		2500387	0	0	62	5507.04
No Split	ATN	9/1/2014	6/30/2015	S	10000		2500387	10000	4500.00	0	0
No Split	ATN	7/1/2015	8/31/2015	S	2000		2500387	0	0	2000	900.00
								Total Units	Total Cost	Total Units	Total Cost
								12307	\$77079.72	2062	\$6407.04

Was 3600

You have the ability to attest to that you know there is a PA needed, Reduce the costs below 10% and the submit button is now available.

Generate Splits

Cancel Splits

Override Cap rules

Submit to PAWS

I am aware that a Prior Authorization is needed to allow this PAWS to be submitted exceeding the DDP limit

After submitted.

Individual Name	MARK30 BUSHFLOWER30	Medicaid#	XXXXXXXX7801	DODD#	1006254	Match Source	COMM
Waiver Type	I/O	Span	9/1/2014 - 8/31/2015	DDP Funding Range:	\$61,896.00 - \$76,125.00		

 PAWS Plan has been created Successfully for the Individual, MARK30 BUSHFLOWER30 for the Waiver Span 9/1/2014 to 8/31/2015.

 Email was not sent to the Innovative Support Services Ltd (7400548) Providers.

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Name: **MARK30 BUSHFLOWER30** Waiver Type: I/O Residence County: SANDUSKY Match Source: COMM [Edit](#)
 Individual#: 1006254 DHS Medicaid#: 483387247801 Prior Auth. Max: \$0
 AAI Group: A DDP Funding Level: 5 DDP Funding Range: \$61,896.00 - \$76,125.00
 PAWS Status: Enrolled Plan Begin Date: 9/1/2014 Plan End Date: 8/31/2015 Version#: 1
 View: [All](#) | [PAWS Plan Information](#) | [Waiting List Priorities](#) | [Support Broker Information](#) | [Fiscal Planning](#) |

[Delete Version](#)

PAWS Plan Information							
Plan Type	Match Source	Paws Status	Plan Version #	Plan BeginDate	Plan EndDate	PAWS Approval Date	PAWS Submitted By
Redetermination	COMM	Enrolled	1	9/1/2014	8/31/2015	9/14/2015	MSSUSER30 MSSUSER30

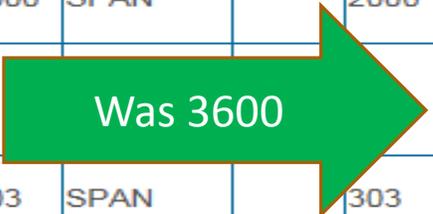
Plan Comments

Enter New Comments here:

Comments History:

swevewwaerserv
 - <MSSUSER30 MSSUSER30> - <8/28/2015 10:46 AM>

Service Items - Current Version - 1													
Service Code	Begin Date	End Date	Contract#	Contract Name	Service Title	Units Per FP	Frequency	Addon	2015 Total Units	2015 Total Costs	2016 Total Units	2016 Total Costs	Rate Band
A22	9/1/2014	6/30/2015	7400548	Innovative Support Services Ltd	HPC - IO	2000	SPAN		2000	\$9,420.00	0	\$0.00	0
AAE	9/1/2014	6/30/2015	2503213	COLUMBUS MEDICAL EQUIPMENT INC	ADAPTIVE & ASSISTIVE EQUIPMENT	4				\$360.00	0	\$0.00	0
ADL	9/1/2014	6/30/2015	2500387	RESCARE / VOCA CORP	HPC - DBU	303	SPAN		303	\$27,159.72	0	\$0.00	0
				RESCARE /									



Submitted below the 10%.

How are the Level one three year limits captured

Review of the Three Year Period document

Where does PAWS get the Match source

PAWS pulls the match source from the WL record that was used to enroll the PAWS unless the match source has been overridden

The match source can change for a few reasons

- **Disenrollments one source and returning under another**
- **It is changed as a result of a hearing or other type of appeal**
- **It was entered incorrectly in the WL or PICT**

MSS Administrators will have the ability to override the match source for a given waiver span. Once overridden it will stay that designation until it is overridden again

Where does PAWS get it's billing information

PAWS pulls a listing of all the billed claims from the Data Warehouse

PAWS only looks at the non-denied billed claims regardless of adjudication (Payout from Medicaid)

PAWS gets updated reports weekly after the Billing has gone through the DODD billing process

There is still a gap between the PAWS updated and the billing report update that will allow some billing to no longer be supported by PAWS

What will the PAWS Specialist be doing

There is still a gap between the PAWS updated and the billing report update that will allow some billing to no longer be supported by PAWS

The PAWS specialists will be looking at reports related to these claims and contacting the counties to get these corrected

PAWS specialists will also be able to help you decipher the error messages you get when submitting PAWS

They will still enter the suspensions at this time