

SELF Scenarios

SELF Child Site

Create a SELF site

Select Create a New Site:

Name the site: SELF Child Example xx (*xx= assigned training number*)

Site Effective date: 1/1/2015

Site End Date: 12/31/9999

COBD County: Meigs

Management County: Meigs

Move the Individual into the site:

Search and add: ALICEXX QUESTXX (SELF CHILD) (*xx= assigned training number*)

Move in date: 1/1/2015

Move out date: 12/31/9999

Add Providers to the site:

Graceful Care Agency #0904338 - Start date: 1/1/2015

Residential Concepts Inc. #1300256 - Start date: 1/1/2015

FRY, CAROLYN #1303306 - Start date: 1/1/2015

Turning Point Residential Services #5001661 - Start date: 1/1/2015

Add Services

Click on Manage Budget

Under "Self Services" tab

Select SELF Child "Alice Quest"

Select Waiver Span 5/30/2014 – 5/29/2015

Enter 2/1/2015 in Start date

Enter 5/26/2015 in End date

Enter \$24000 in Amount

Select "Graceful Care Agency" in Provider dropdown

Select "SPA – Community Inclusion – Personal Assistance – Agency" Service

Click on "Add" button

Enter 3/1/2015 in Start date

Enter 3/31/2015 in End date

Enter \$1000 in Amount

Select "CAROLYN FRY" in Provider dropdown

Select "SSU – Support Brokerage - Independent" Service

Click on "Add" button

Click on Manage Cost Projections

Click on "Get Waiver Cost Projection Details" tab --- Details should display

Click on "Finalize Waiver Cost Projection" --- Finalization Success message should display

Click on SPA

Select Individual County in the County dropdown

Select Pending Authorization under Plan Status

Select SELF Child under Pending Authorization name list

Select Waiver span under Cost Projection Span – Finalization details should display

Click on Authorize Costs tab ---- Redirect to PAWS Preview page – Services details should display

Edit the amount in SSU service from \$1000 to \$1050

Click on Submit to PAWS button --- SELF CHILD Budget limit error message should display

Edit the amount to \$1000 in SSU service

Click on Submit to PAWS button --- Successfully submitted PAWS Plan message should display

Click on “Return to PAWS” button

Click on any link except “Delete” --- PAWS page should display with details