

## SELF Scenarios

### **SELF Adult Site**

#### **Create a SELF site**

##### **Select Create a New Site:**

**Name the site:** SELF Adult Example xx (*xx= assigned training number*)

**Site Effective date:** 1/1/2015

**Site End Date:** 12/31/9999

**COBD County:** Clermont

**Management County:** Clermont

##### **Move the Individual into the site:**

**Search and add:** EDWARDXX FIDITCHXX (SELF ADULT) (*xx= assigned training number*)

**Move in date:** 1/1/2015

**Move out date:** 12/31/9999

##### **Add Providers to the site:**

Graceful Care Agency #0904338 - Start date: 1/1/2015

Residential Concepts Inc. #1300256 - Start date: 1/1/2015

FRY, CAROLYN #1303306 - Start date: 1/1/2015

Turning Point Residential Services #5001661 - Start date: 1/1/2015

### Add Services

Click on Manage Budget

Under "Self Services" tab

Select SELF Adult "Edward Fiditch"

Select Waiver Span 1/1/2015 – 12/31/2015

Enter 1/1/2015 in Start date

Enter 6/30/2015 in End date

Enter \$10000 in Amount

Select "Graceful Care Agency" in Provider dropdown

Select "SPA – Community Inclusion – Personal Assistance – Agency" Service

Click on "Add" button

Click on "ADS Services" Tab

Enter 8/1/2015 in Start date

Enter 10/31/2015 in End date

Enter \$15000 in Amount

Select "Turning Point Residential Services" in Provider dropdown

Select "SDS – Adult day Support – Daily Unit" Service

Click on "Add" button

Click on "NMT Services" Tab

Enter 8/1/2015 in Start date

Enter 8/31/2015 in End date

Enter \$9300 in Amount

Select "Residential Concepts INC" in Provider dropdown

Select “STB – Non-Medical Transportation – One-way trip – Eligible vehicle” Service  
Click on “Add” button  
Click on Manage Cost Projections  
Click on “Get Waiver Cost Projection Details” tab --- Details should display  
Click on “Finalize Waiver Cost Projection” --- Finalization Success message should display

Click on SPA  
Select Individual County in the County dropdown  
Select Pending Authorization under Plan Status  
Select SELF Adult under Pending Authorization name list  
Select Waiver span under Cost Projection Span – Finalization details should display  
Click on Authorize Costs tab ---- Redirect to PAWS Preview page – Services details should display  
Edit the S25 amount from \$15000 to \$18000  
Click on “Submit to PAWS” button at the bottom of the page --- Group of error messages should display with AAI max error, 10% validation error, combined services Cap rule error and SELF ADULT budget limit error.  
Edit the S25 amount to \$15000  
Click on Submit to PAWS button --- Successfully submitted PAWS Plan message should display  
Click on “Return to PAWS” button  
Click on any link except “Delete” --- PAWS page should display with details