Certification Timeline
For New Independent Providers

Documents and Background Check
Compile required documents and visit a WebCheck location for fingerprinting and a background report from the Bureau of Criminal Identification and Investigation, or BCII.

Create Account
If you're a new provider, create an account in the Provider Certification Wizard, or PCW, and fill-out your application.

Upload Documents
Upload required documents as requested by PCW.

Fee and Submission
Pay $125 non-refundable fee, electronically sign and submit your application.

Application Review
DODD will being reviewing your application after receiving the last of your documents, including your BCII report.

Additional Documents
Within 30 days, DODD will finish reviewing your application and will request additional documents from you. If approved, DODD will send your information to the Ohio Department of Medicaid, or ODM.

Final Approval Letter
Sent via email, the letter will contain your DODD contract number, Medicaid provider number, and effective and expiration dates.