

Sample Situation For Transportation Documentation

Rory Drury is an independent provider who is certified to provide Homemaker/Personal Care-Transportation (ATN & FTN) and is authorized to drive two individuals, Steven and Joe, who live together in an apartment. Rory drives them to and from outings in the community and to appointments as authorized in their respective service plans. Rory is also authorized to drive Steven's friend, Chloe, to outings together occasionally when they request to go out together. Steven & Joe each have 100 miles per month authorized in their service plan. Each week, Joe and Steven sit down and make up a calendar of activities and appointments they want to schedule during the week so that they can arrange for transportation with Rory.

Rory confirms the schedule and commits that he is able to follow the schedule.

The next page is an example of how Rory might document his services.