

OHIO DEPARTMENT OF
DEVELOPMENTAL DISABILITIES (“DODD”)

June 1, 2016

REQUEST FOR INTEREST TO EXPAND RESIDENTIAL
SUPPORTS FOR YOUTH WITH INTELLECTUAL and/or
DEVELOPMENTAL DISABILITIES AND INTENSIVE BEHAVIORS
– CENTRAL OHIO

Responses must be submitted by June 30, 2016

*Bidder’s Conference (see proposal for additional
information): Monday, June 6 @ 11:00 a.m.*

Questions must be submitted electronically by June 10 to:

Teresa Kobelt

Deputy Director, Policy & Strategic Direction
Ohio Department of Developmental Disabilities
30 East Broad Street, 12th Floor
Columbus OH 43215

Teresa.Kobelt@dodd.ohio.gov

The Ohio Department of Developmental Disabilities (DODD), in cooperation with the Ohio Departments of Medicaid (ODM), Jobs and Family Services (ODJFS), Mental Health and Addiction Services (OMHAS), and Ohio Family and Children First Council (OFCFC), is issuing this *Request for Interest* (“RFI”) to determine the number, location and capacity of providers willing to pilot a project in Central Ohio to expand residential services to youth with complex support needs. For the purposes of this project, “youth with complex support needs” is defined as: youth with intellectual and/or developmental disabilities, including but not limited to autism, and extremely aggressive behaviors.

Project Description

The overall goal of the project is to improve outcomes for youth with complex needs (and their families) by building in-state capacity to serve these youth, coordinate their care, maximize all available funding and minimize or prevent out-of-state placement, institutionalization in state-operated facilities, and/or custody relinquishment.

The pilot project is intended to develop a collaborative service and funding model that involves a continuum of care, including but not limited to: crisis and “step-down” services (i.e., partial hospitalization/day treatment, treatment foster care, etc.) and utilizes a high-fidelity wrap around approach for Ohio’s most complex youth. The pilot will also give the State valuable information to inform future services and funding decisions. It is anticipated this model will serve as a prototype to be replicated throughout the state.

The chosen provider will work with DODD, OFCFC and partner agencies at the state and local level to serve youth with complex support needs. DODD, in collaboration with OFCFC, will determine the youth to participate in the project. The provider will make available a set number of beds and/or slots in various programs (i.e., crisis, residential, treatment foster care, etc.) for youth served by this project, and agree to serve these complex youth. DODD agrees to provide technical assistance and make beds available at a Developmental Center on a short-term basis to provide assistance during a crisis or in the event of an emergency.

Priority will be given to providers who are currently certified DODD and OMHAS providers in good standing and have an established method of delivering education/educational services (whether directly or through a relationship with the local education agency(ies), etc.). If not currently certified by both agencies, must be willing and immediately able to become certified. Provider must also agree to pursue other certifications/accreditations/etc. that may be necessary to maximize funding. In addition, priority will be given to experienced providers who are able to deliver crisis services, respite, residential treatment and high-fidelity wrap around.

Funding is available for State Fiscal Year 2017 (July 1, 2016 – June 30, 2017). Available funds are not intended to pay for direct services otherwise covered, but to address funding gaps, strengthen and/or expand an existing program (i.e., train staff to become highly qualified/specialized;

recruit/retain specialized clinicians; contract for technical assistance in program design; modify existing facilities to address sensory needs of this population or allow for individual bedrooms; etc.). As such, the provider must demonstrate fiscal solvency of the agency, ability to recoup payment for services (i.e., HCBS waivers, public/private insurances, FCFC, local education agencies, etc.), fundraise, etc.

Project Timeline

The anticipated timeline for the pilot is July 2016 – June 2017. As such, provider must demonstrate the ability to organize and quickly execute various elements of the project, and be able to accept referrals by October 2016 if not sooner.

Bidder's Conference

A virtual bidder's conference will be held Monday, June 6 at 11:00 a.m. To register for conference: <https://attendeegotowebinar.com/register/9072379778383352578>

Inquires

To ensure an open process is maintained, all inquiries regarding this RFI must be provided in writing only via email to Teresa.Kobelt@dodd.ohio.gov. Inquiries may be submitted through June 10, 2016. DODD will respond to inquiries electronically by June 17, 2016.

Responses

Any interested provider should submit a response to DODD by June 30, 2016. The response must include:

- Cover sheet outlining:
 - Name of Applicant
 - Title of Applicant
 - Company Name (if applicable)
 - Street address including city, state and zip
 - Tax ID number (if applicable)
 - Phone number
 - Email address
 - Statement of acceptance of all terms
 - Signature
- Completed Statement of Interest (below)

Responses without these items will not be considered. Proposals may not exceed 15 pages.

DODD shall review all responses using these factors:

- Experience, fiscal solvency and accreditation, certification/licensure of the provider;
- Location and condition of residential facility;
- Completeness, accuracy and overall responses in Statement of Interest;
- Project timeline;

- Proposed budget.

By July 15, 2016, DODD shall respond to each applicant with one of the following:

- 1) An offer to move forward with proposal; or
- 2) A statement that DODD is declining to make any offer at this time.

DODD reserves the right to:

- 1) Accept or reject any and all responses if DODD determines that it is in the best interest of the State of Ohio to do so.
- 2) Resubmit this Request for Interest.
- 3) Negotiate with Respondents to best serve the interests of the State of Ohio.
- 4) Require the submission of modifications or additions to responses as a condition of further participation in the selection process.
- 5) Adjust the RFI calendar and event dates for whatever reason it deems appropriate.
- 6) Contact a Respondent to clarify any portion of the response.

Submission:

- 1) The response must be prepared in accordance with instructions above.
- 2) Responses must be submitted electronically by June 30, 2016 to:

Teresa Kobelt
Deputy Director, Policy & Strategic Direction
Ohio Department of Developmental Disabilities
30 East Broad Street, 12th Floor
Columbus OH 43215
Teresa.Kobelt@dodd.ohio.gov

Statement of Interest

1. General agency overview:
 - a. History of the organization, including years in operation;
 - b. Mission, vision, values, statements of philosophy, etc.;
 - c. Table of organization;
 - d. Behavioral support philosophy, policies, etc;
 - e. Current certifications, accreditations, licensure, etc.;
 - f. Description of current services offered and number of youth served in each program/category;
 - g. Geographic areas served;
 - h. Relevant partnerships and/or projects (i.e., related to youth with complex needs, autism, developmental disabilities, etc.)
 - i. Most recent annual report (if annual report contains items listed above, and there have been no significant changes, the annual report is sufficient to address those items).
2. Project Description:
 - a. Project Staffing:
 - i. Project lead (include resume);
 - ii. Current staff to be dedicated to project, areas of expertise and resumes;
 - iii. Anticipated positions/staff needed, areas of expertise/focus and resumes if available;
 - iv. Outside consultants/contractors to be utilized, if any, include area(s) of expertise and resume if available.
 - b. Number of complex youth to be served by pilot:
 - i. Crisis Services/Respite:
 - ii. Residential Treatment (describe this – i.e., partial hospitalization, treatment foster care, etc.):
 - c. Description of high-fidelity wrap around experience and approach:
 - d. Description of family engagement/supports:
3. Project Timeline
 - a. Key activities by quarter
4. Project Budget
 - a. Project expenses and/or costs – including but not limited to fees for services not covered by other funding sources
 - b. Anticipated Revenue (all sources, including fees for service)
 - c. Sustainability Plan