

# Service and Support Administrator

## An Easy Read Guide



A service and support administrator is someone who works for a county board of developmental disabilities.

They are sometimes called an SSA.

Their job is to help a person with a disability get the services they need to live their life.

Services can be things like

- help with getting dressed
- help with cooking food,
- help getting places
- or help finding a job that you like.



People who get paid to help you with those things are sometimes called service providers.

They are called service providers because they provide the services that you want.



A service and support administrator helps to bring all of your service providers together

- to meet with you at least one time every year,
- to make sure you are getting all of the services that you need,
- and to make sure you are still happy with the service providers you are working with.

If you want to know more about service and support administrators you can call your county board of developmental disabilities.