



Department of
Developmental Disabilities

Division of Medicaid Development & Administration

John R. Kasich, Governor
John L. Martin, Director

To: TDD Providers
From: Lori Horvath
Date: April 16, 2015
Subject: Transitions DD Waiver

The Ohio Department of Developmental Disabilities (DODD) has been working with a group of stakeholders to determine how best to support people on the TDD Waiver. This group includes parents and advocates of people enrolled in TDD, provider representatives, county boards of developmental disabilities, and state agencies. DODD received feedback that the TDD Waiver is not meeting individuals' needs. The lack of employment supports, minimal access to services that help people become more involved in their communities, and limited providers has resulted in a decision to transition people on the TDD Waiver to a waiver that will better meet their needs over a two-year period of time. Individuals will have the option to enroll in the Individuals Option Waiver (IO), Level One Waiver, or the Self-Empowered Life Funding (SELF) Waiver.

In order for this transition to be as seamless as possible, DODD is taking steps to ensure individuals are able to continue working with the same providers, if they choose to do so. Existing TDD providers will have two options for obtaining certification for IO, Level One, and SELF services.

Option 1: Provisional Certification

DODD will give all TDD providers, who are not already certified under IO, Level One, or SELF, a one-year provisional certification based upon the attached crosswalk.

Each person enrolled in TDD has a date projected for when he/she will transfer from TDD to IO, Level One, or SELF. This information will be provided to service and support administrators to share with individuals and their teams. Provisional certification dates for existing TDD providers will follow the schedule below:

- Providers for individuals transferring 7/1/15 – 12/31/15 will receive provisional IO, Level One, and SELF certifications that are effective 7/1/15 – 6/30/16. These providers must submit a new application for certification prior to 6/30/16.

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- Providers for individuals transferring 1/1/16 – 6/30/16 will receive provisional IO, Level One, and SELF certifications that are effective 1/1/16 – 12/31/16. These providers must submit a new application for certification prior to 12/31/16.
- Providers for individuals transferring 7/1/16 – 12/31/16 will receive provisional IO, Level One, and SELF certifications that are effective 7/1/16 – 6/30/17. These providers must submit a new application for certification prior to 6/30/17.
- Providers for individuals transferring 1/1/17 – 6/30/17 will receive provisional IO, Level One, and SELF certifications that are effective 1/1/17 – 12/31/17. These providers must submit a new application for certification prior to 12/31/17.

Providers will have to pay no application fees for this provisional certification.

All providers must submit a new application prior to the expiration of their provisional certification. This application must include verification that the provider meets all the standards for certification as specified in Ohio Administrative Code 5123:2-2-01. If a provider fails to submit an application prior to the expiration of the provisional certification, he or she will be unable to provide waiver services until certification is obtained.

Option 2: Initial Certification

Existing TDD providers, who are not already certified under IO, Level One, or SELF, may skip the step of provisional certification and submit an initial application to add these services. This application must include verification that the provider meets all the standards for certification as specified in Ohio Administrative Code 5123:2-2-01.

Any TDD providers who submit applications between 4/15/15 – 12/31/15 can request a waiver of the initial application fee by submitting an email to TDDinbox@dodd.ohio.gov to request a fee waiver.

Attached is a step-by-step guide for how to access the Provider Certification Wizard (PCW) and the provider requirements.

Billing Changes:

As individuals transfer to other waivers, the only service for which claims will continue to be submitted through the Medicaid Information Technology System (MITS) is nursing. Claims for all other waiver services must be submitted through DODD's Medicaid Billing System (MBS). In order to access MBS, all providers must create a user account through the Provider Certification Wizard (PCW), as described in the attached instructions. Information about how to submit claims through MBS and upcoming billing training sessions is available at <http://dodd.ohio.gov/Providers/Billing/Pages/default.aspx>. DODD will also be conducting billing training sessions specific to TDD providers in May and June. Notice of the trainings will be posted on our website (dodd.ohio.gov).

Medication Administration:

In accordance with chapter 5123:2-6 of the Ohio Administrative Code, unlicensed direct care workers serving people enrolled in IO, Level One, and SELF are able to administer medications and perform other health-related activities upon completing required training. Information about the medication administration requirements is located at <http://dodd.ohio.gov/HealthandSafety/Pages/Medication-Administration.aspx>.

Providers may contact the local county board of developmental disabilities to request information about available training sessions or find a list of nurses who provide training at https://mais.prodapps.dodd.ohio.gov/MAIS_PASearch.aspx

Please contact the Ohio Department of Developmental Disabilities at 1-800-617-6733, option 3, or submit an email to TDDinbox@dodd.ohio.gov with any additional questions.

Thank you.