



# Provider Role

June 30, 2015

DODD

# Paradigm Shift

- FROM: Service Centered

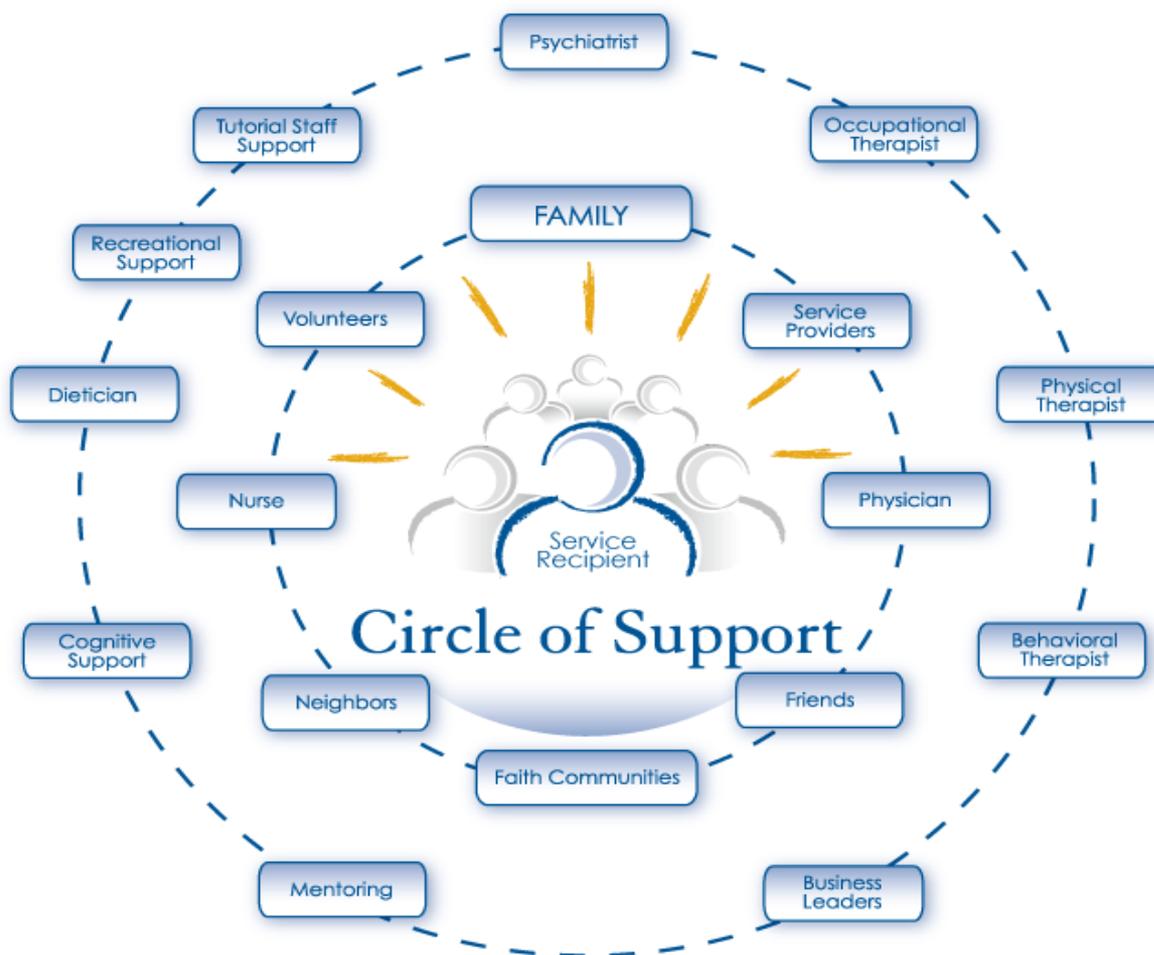
External sources are deciding what is best for an Individual in the planning process

- TO: Person Centered

The Individual is at the center of the planning process and tells the external sources what is best for them. The Individual is the focus.

\*Source: Service and Support Administration 5123:2-1-11 as of 1/24/2014

# Circle of Support



# What is *imaginels*?

- The *imagine* Information System (***imaginels***) is a tool built to support person-centered work and streamline administrative processes while creating opportunities to engage the person accessing supportive services, their family and their entire team.\*
- The ***imaginels*** platform will allow Providers to view and update information about an Individual in one location. For example, Service Results, Learning Logs and Case Notes.

\*Source: <http://dodd.ohio.gov/Imaginels/Pages/default.aspx>

# Why use *imaginels*

***imaginels*** offers real-time access to information available to the Individual, providers, Circle of Support, County Board personnel and State personnel. This collaborative structure makes it easier to discover information regarding the Individual's needs (Important For) and wants (Important To), discuss outcomes, communicate needed supports and implement or revise action plans while integrating with state business applications eliminating the need to enter data into multiple systems.\*

\*Source: <http://dodd.ohio.gov/Imaginels/Pages/default.aspx>

# Person-Centered Planning

*imaginEL* processes are Person Centered because they are designed base on the 5 Key Parts of Person-Centered Planning

1. The people who support you should know you really well.
2. The people who support you should give you information to help you make choices.
3. The people who support you can help you be a part of your community.
4. Friends and family can also be people who support you. People who know you well can help you make choices.
5. You should make choices about your Service Plan.

Source: <http://dodd.ohio.gov/IndividualFamilies/MyDODD/Documents/5%20Key%20Principles.ER.10.8.pdf>

# Your Role in the Circle of Support

Providers of service are mainly **responsible for:**

- Reporting progress on Action Steps at the frequency agreed upon by the team
- Reporting new Learning in the Learning Log
- Completing and maintaining any compliance documentation that is required (e.g. Medication Administration Records, fire drills, individual's checkbook, UI's, etc.)
- Sharing observations, concerns and successes with each other, with the person supported, their family and the SSA

# Connections

- In order for you to provide input as part of the Circle of Support, you must first be connected to an Individual and be a member of the individual's Team.
- **Team Member** – is a connection that has the ability to provide input and view the records that help the Individual. The SSA assigns the Provider as an 'Assigned Team Member'.

# How will *imaginels* help you facilitate your role as Provider?

- *imaginels* is accessible anytime, anywhere from any “smart” device so you can access your data and documents in real time when you need them, where you need them
- Streamlines the interaction between SSA and provider
- Increases communication within the entire team
- Enables and Promotes Transparency
- Increases collaboration surrounding common themes (outcomes)
- Bottom line up front (BLUF); Continuously brings the team together and improves working towards goals/missions.

# Choosing the correct role in *imaginels*

- Before you as an agency or as a provider get started in the *imaginels*, you will want to consider what ROLE you want to utilize based on what functions are available to you



# Roles in the *imaginIS* - Agent Provider



# CEO or Active Agent

DODD Invitation to the system goes to this person

CEO Dashboard is listed by person

The CEO/Active agent completes the Learning Log, Action Steps, and agrees to the Individual Service Plan (**ISP**).

The CEO/Active agent adds the Delegator, which is a mandated relationship

# Delegator

The Delegator is invited by the CEO to participate in *imaginELS*

Delegator Dashboard is listed by services

Only role that assigns Individuals to Program Managers

Delegators completes the Learning Log, Action Steps, and agrees to the Individual Service Plan (ISP).

Delegators add the Program Manager and the Worker

# Program Manger

The Program Manager is invited by the Delegator to participate in *imaginELS*

The Program Manager completes the Learning Log, Action Steps, and agrees to the Individual Service Plan (**ISP**).

If the user supports more than one individual you'll want to choose this role

# Worker

The Worker is invited by the Delegator to participate in *imagineIS*

No starting dashboard.  
Has to search for the individual being served

Can update action steps (cannot add new Action Steps)

Cannot add Learning Logs

Can work for any program manager

# Invitation to *imaginels*

- In order for an Provider agency to gain access to *imaginels* they must receive an invitation from the County Finance Manager
  - The invitation will be sent to the Provider agency contact email that was listed when the Provider agency requested certification
  - If the email listed is incorrect, then it will need to be updated on the DODD site (Provider Certification Wizard), and invitation resent to the new email contact
- Provider's will also receive an invitation from the Individual's SSA to connect with the Individual
  - This will “connect” the provider to the Individual's file through the Provider Portal as a contributing team member

# Just imagine!!!

- ***imaginels*** is meant to facilitate a Collaborative process, involving those who know the individual best and who care about them
- ***imaginels*** uses technology to provide secure, appropriate access to a person's electronic file for assigned team members, particularly the person supported and their family, so that they can contribute information to the development of the plan at any time
- ***imaginels*** Promotes a person-centered stewardship approach to planning that focuses on creative planning