

Instructions for Locating Medication Administration Certifications on DODD web page

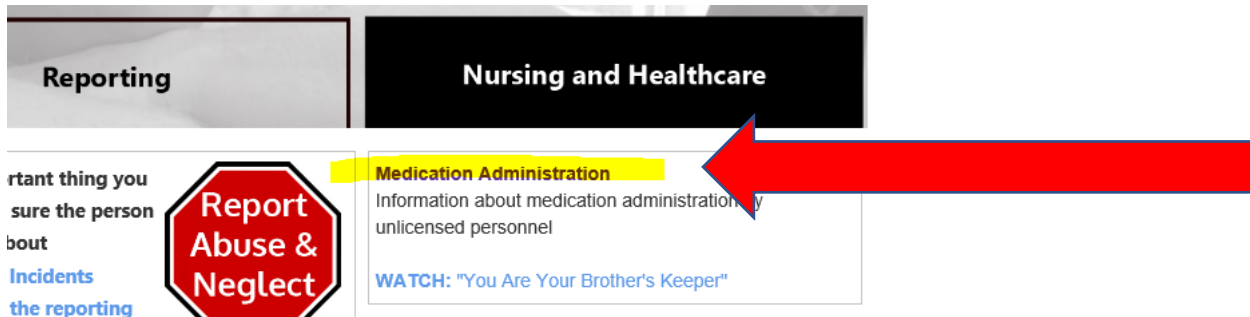
#1 Go o DODD Home page:

<http://dodd.ohio.gov/Pages/default.aspx>

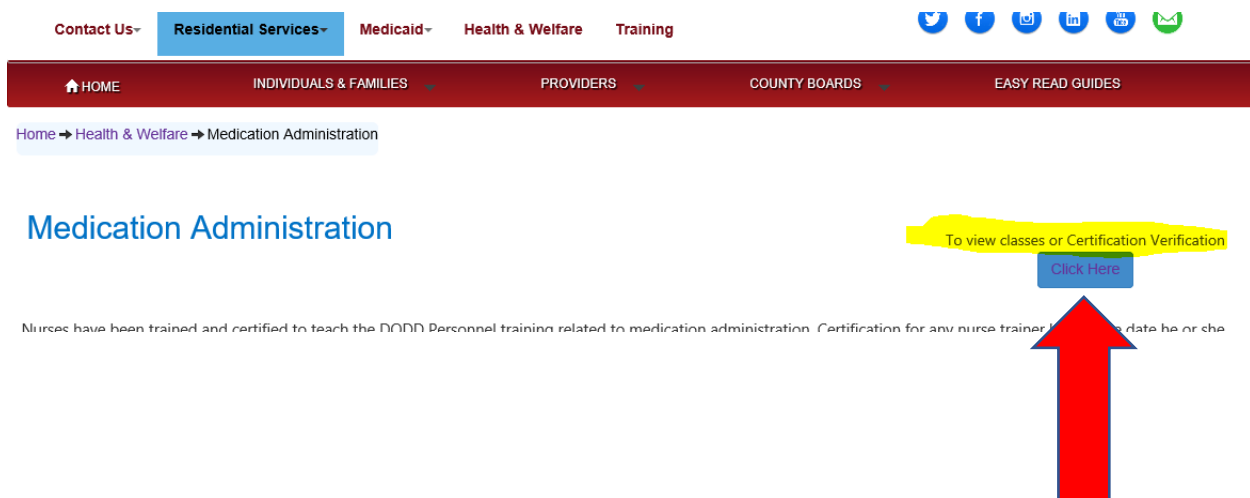
and click on the Health and Welfare link



#2 On the Health and Welfare page click on the link to the Medication Administration page



#3 On the Medication Administration Page click on the link to view certifications and classes



#4 Choose to look at CURRENT information

Hello!
Welcome to DODD
Medical Administration Certification Verification

SELECT ONE TO BEGIN YOUR SEARCH

For Current Certification Verification For Certification History Prior to September 2013

#5 Choose to Search for DD Personnel

Hello!
Welcome to DODD
Medical Administration Certification Verification

SELECT ONE TO BEGIN YOUR SEARCH

Search for RN Search for DD Personnel Search RN Training Sessions Search DD Personnel Training Sessions

#6 Enter 1 or more search criteria – the more criteria you enter the more your search will be refined

SELECT ONE TO BEGIN YOUR SEARCH

Search for RN Search for DD Personnel Search RN Training Sessions Search DD Personnel Training Sessions

DODD ID #:

Last 4 SSN:

Last Name:

First Name:

Employer Name:

Click on the + sign next to a name to open more information

This is a data record – click with your right mouse to print. There will be no “certificate” viewable; just real-time data.