

Date:

Individual's Name (PPI)

County

Address

Category

City, State, Zip

Incident Number

Mr. or Ms. \_\_\_\_\_:

In accordance with the Ohio Administrative Code, Section 5123:2-17-02 (J) (3), you are to be notified of the disposition regarding our recent administrative investigation. An administrative investigation means the gathering and analysis of information related to a major unusual incident so that appropriate action can be taken to address any harm or risk of harm and prevent future occurrences.

Findings in protocol investigation shall be based upon a preponderance of the evidence standard. "Preponderance of evidence" means that credible evidence indicates that it is more probable than not that the incident occurred. There are three possible findings of a protocol investigation as listed below. This MUI was determined to be:

\_\_\_\_1. "Substantiated" means that there is a preponderance of evidence that the alleged incident occurred;

\_\_\_\_2. "Unsubstantiated/Insufficient evidence" means that there is insufficient evidence to substantiate the allegation. "Insufficient evidence" means there is not a preponderance of evidence to support the allegation or there is conflicting evidence that is inconclusive; or

\_\_\_\_3. "Unsubstantiated/Unfounded" means the allegations are unfounded. "Unfounded" means evidence supports a finding that the alleged incident did not or could not have occurred.

All or part of the findings may have been determined by investigations conducted by DD or other appropriate investigative entities.

Sincerely,

*Investigator's Signature*

MUI Investigator

Contact Information