

# Facts Sheet

## Acuity Assessment Instrument (AAI)

- **AAI stands for Acuity Assessment Instrument. It is the standardized instrument used by Ohio to assess the relative needs and circumstances of an individual compared to other adults in a non-residential setting when receiving Adult Day Support, Vocational Habilitation, Supported Employment-Enclave, and Supported Employment-Community services. Scores resulting from administration of the ODMR/DD AAI are grouped into ranges and subsequently linked with staff intensity ratio expectations. These ratios result in four payment rates calibrated on group size. In addition, each person accessing these services will have a separate budget limitation (funding cap) for non-medical transportation. The non-medical transportation is not based on AAI scores.**
- **Information will be submitted in electronic format to the department and scored online.**
- **County board SSAs/and or an individual designated by the SSA shall submit a completed AAI instrument for each waiver recipient who plans to receive Adult Day Support, Vocational Habilitation, Supported Employment-Enclave and Supported Employment-Community services. Application of the ODMR/DD AAI ensures similarly situated individuals have access to comparable waiver services reimbursed in accordance with OAC 5123:2-9-19.**
- **SSAs are responsible to inform each waiver enrollee/guardian of the assessment score, the resulting group assignment and related budget limitations when the assessment is initially scored; when the assessment is re-administered results in a score placing an individual in a different group, and anytime the individual receives a preponderance of services contained in the Adult Day Services set in a new county resulting in a change in the cost of doing business adjustment applied to the rate. *This notification also includes assignment of the budget limitation for the provision of non-medical transportation to access Adult Day Services.***
- **Any or all ODMR/DD AAI variables can be revised at any time at the request of the individual or at the discretion of the SSA, with the individual's knowledge.**
- **The budget limitations for Adult Day Support, Vocational Habilitation, Supported Employment-Enclave, and Supported Employment-Community services are found in appendix B of OAC 5123:-2-9-19.**
- **All recipients and applicants of waiver services are entitled to due process rights and these are addressed in paragraph (P) of 5123:2-9-19.**

For additional information contact: Brians Harrigan via e-mail at [brian.Harrigan@dodd.ohio.gov](mailto:brian.Harrigan@dodd.ohio.gov) , by telephone at 614-387-0580 or Rik Donley at [richard.donley@dodd.ohio.gov](mailto:richard.donley@dodd.ohio.gov), by telephone at 614-752 0037.

9/21/06 rev. 11/27/07 rev. 04.20.11