

# Non-Medical Transportation

IO and Level 1

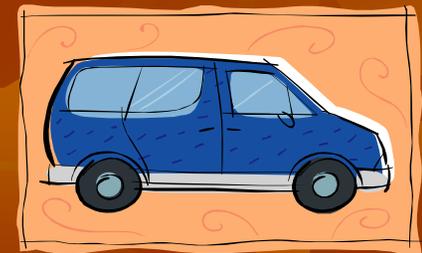
Non Medical Transportation for  
Accessing Adult Day Services

# Non-Medical Transportation

- Replaced former day habilitation services that included transportation
- Available to Individual Options (IO) and Level 1 recipients
- Includes a discrete transportation service to get to and from Adult Day Waiver Services

# Definition of Non-Medical Transportation

- Non-medical transportation means transportation that is used by waiver enrollees solely to access adult day support, vocational habilitation, supported employment enclave, and/or supported employment community services, as specified by their individual service plans (ISP). 5123:2-9-18 (B) (9)



# The Old ISP

- Previous ISP's identified day habilitation as a waiver service *bundled with* transportation.
- The previous PAWS authorized a daily rate for both services.



# ISP

- Adult Day Waiver Services are now separate:
  - Adult Day Support
  - Vocational Habilitation
  - Supported Employment: Enclave and Community

AND

- Transportation



# ISP Transportation Details

- The ISP will need to indicate whether the non-medical transportation service is
  - billed on a per trip or per mile basis and
  - specify whether or not the service is to be provided in a modified vehicle and/or through public transportation.

# Questions

Q: Can't the SSA just authorize services for a set number of days per year based on the program calendar?

A: Yes, but the cost cannot exceed the annual budget limitation. Variables should be considered such as cost of trips/miles, sick days, vacations, etc..

# Question

Q. Is there anything in the rule that states who is responsible to take an individual home while receiving ADS if they get sick?

A. No, there is not anything in rule. Provider agreements contain language that state the provider will assure health, safety, and welfare of a person while in receipt of their services. Therefore, the provider of services needs to address the situation.

# Questions

Q: If a person exceeds the annual limits for Non Medical Transportation prior to the end of the year, does transportation services end for this person?

A: The provider of NMT services should provide services in accordance with the individuals ISP. An individual should not exceed their annual budget limitation if the ISP is written correctly. Also, Homemaker Personal Care could be billed for transportation.

## Important Announcement

**Transportation has its  
own budget limitation**



# Annual Transportation Budget

## *CODB Category Totals*

1 \$8,990

2 \$9,086

3 \$9,178

4 \$9,269

5 \$9,365

6 \$9,465

7 \$9,552

8 \$9,643

# How To Find Your CODB Range

- **Appendixes A & C of 5123:2-9-19: HCBS Waivers – Payment Standards for Adult Day Support, Vocational Habilitation, Supported Employment-Enclave, Supported Employment-Community, and Non-Medical Transportation.**
- **CODB Category- Depends on the county**

# QUESTION

Q. If an individual received ADS in a county different from that they live in which county do you use to determine the COBD category for determining a budget limitation if the individual uses NMT to access these services?

A. The ADS COBD would be the county where the services are being provided. The budget limitation COBD category for non-medical transportation services applies to the county in which the individual is anticipated to receive the preponderance of non-medical transportation services.

# Reimbursement



May be reimbursed per mile or per trip as long as  
driver and vehicle certification  
requirements are met as specified in 5123:2-9-18

# Reimbursement

- Cost per trip commercial bus = actual cost
- Cost per trip Taxi/Livery = actual cost
- Rate used for per trip = \$18.73 to \$20.09 depending on the CODB category
- Rate used for per mile = \$1.25-\$1.29 depending on the CODB category

# Calculations: Per Mile

- 1) Calculate the miles for the commute by determining the point where the first waiver enrollee is picked up and the point where the last waiver enrollee is dropped off.
- 2) Determine per-person, per-mile rate by dividing the rate by the number of people including non waiver enrollees in the vehicle.
- 3) Multiply the per-person, per-mile rate by the number of miles in the commute.

# Question

Q. Does an individual have to receive a "qualifying service" on the day they received transportation for the transportation to be billable?

For example:

- a) If the individual is transported but leaves immediately or will not enter facility is the transportation billable?
- b) If the consumer does receive services but does not receive at a sufficient staff intensity ratio to bill any time for the day, is the transportation billable?

**A. No, NMT can not be billed.**

# Question

Q. What is a commercial vehicle?

A. Same meaning as the term 'non-specialized transportation' which is defined in rule 5123:2-1-03.

As such, for the purposes of billing for Non-medical Transportation services as a commercial vehicle, the vehicle would be available to the public from local transit systems and public transportation systems. These transportation services may be provided by:

(a) A public transit agency organized under Chapter 306. of the Revised Code; and/or

(b) A participating agency under the Ohio Department of Transportation's coordination project, commonly referred to as Coordinated Transit. Vehicles operated by any transportation service that is designed and operated primarily to serve individuals with mental retardation and developmental disabilities, including a transportation service provided by an entity licensed or certified by the DMR/DD, are not considered to be commercial vehicles for the purpose of billing for Non medical Transportation services.

# Questions



Q: If a county board has a contract with another provider, can that other provider also become a Medicaid non medical transportation provider?

A: Yes

Q: Can the subcontractor mix non waiver riders and Medicaid eligible non medical transportation service recipients (mixed population) on the same vehicle at the same time?

A: Yes

Q: Can the sub contractor bill both the county board and Medicaid for non medical transportation services at the same time for persons on the same vehicle?

A: Yes, as long as it is not the same person.

# Question

Q. If an individual receives ADS in a county different from that they live in, which county do you use to determine the CODB category for the Payment Rate if the individual uses NMT to access these services?

A. The CODB category for the Payment Rate for non-medical transportation services applies to the county in which the individual receives the preponderance of non-medical transportation services. For example, if an individual travels 20 miles in a county in CODB 1 and crosses into a county in CODB 2 for 10 miles to receive ADS, the CODB category would be 1 for that day. It could also be broken down by the miles in each county for that day.

# Questions

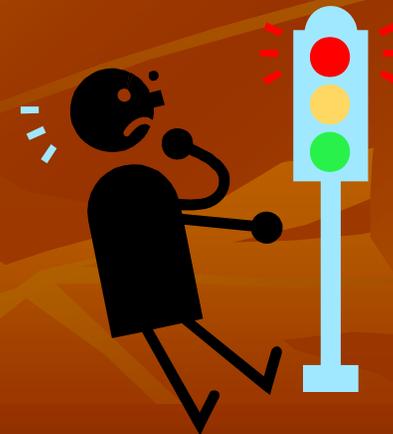


**Q:** Is it permissible for a provider to provide and bill for more than 2-one way trips per day under Non Medical Transportation services?

**A** Yes, the provider should provide services according to the individual's ISP. The ISP should be written correctly ensuring the individual stays within their NMT budget.

# Important Information

- Providers are prohibited from billing NMT on a **per mile** basis for some individuals **AND** on a **per trip** basis for other individuals during one commute.



# On Behalf of Transportation

- On behalf of transportation is only allowed for job development and placement.



# Non Medical Transportation Service Documentation:

- Date of service;
- Place of service (i.e., vehicle license plate number);
- Name of waiver enrollee for whom the service is being billed;
- Medicaid identification number of waiver enrollee;
- Name of provider;
- Provider identifier/contract numbers;
- Signature of the driver of the vehicle or initials of the driver of the vehicle if the signature and corresponding initials are on file with the provider;
- Type of non-medical transportation services (i.e., per-trip or per-mile) provided;
- Number of miles in each distinct trip and/or commute, as indicated by recording beginning and ending odometer readings;
- Names of all other passengers/riders, including paid staff or volunteers, who were in the vehicle during any portion of the trip and/or commute; and
- Beginning and ending times of the trip and/or commute.

# Commercial Vehicle- Non Medical Transportation Documentation

- Date of service or, in the case of a purchase of bus fares, taxi tokens, or similar types of travel vouchers to be used on more than one date, date of purchase;
- Place of service (i.e., name of commercial vehicle company used);
- Name of waiver enrollee for whom the service is being billed;
- Medicaid identification number of waiver enrollee for whom the service is being billed;
- Name of the certified provider billing for the service;
- Provider identifier/contract number; and
- Receipt issued by the commercial vehicle company for the service provider indicating the amount paid

# Certification

- Application should be submitted to ODMRDD to become a certified provider of non-medical transportation services.
- Visit [odmrdd.state.oh.us](http://odmrdd.state.oh.us) and click on bottom left “for providers”, how to become a provider.
- Choose which waiver(s) you would like to be certified in (IO or Level 1) for non-medical transportation

# Provider Application/ Provider Search

- Application

- <http://odmrdd.state.oh.us/forms/providers/transpotation-agency-non-medical.pdf>

- Search

- [https://odmrdd.state.oh.us/apps/Internet/pcs\\_publicdisplay/PCS\\_PublicWelcome.aspx](https://odmrdd.state.oh.us/apps/Internet/pcs_publicdisplay/PCS_PublicWelcome.aspx)

# Common Issues on the Certification of NMT applicants

- Individual applicants forget to submit with the application a **signed statement from a licensed physician** declaring that he/she does not have a medical condition which could interfere with safe driving, safe passenger assistance, and the provision of emergency treatment activity or could jeopardize the health or welfare of individuals being transported, **testing for controlled substances**, a **driver's abstract** and **auto insurance policy** that states coverage.

# Questions



Q: How do I sign up as a Medicaid non medical transportation provider?

A: Contact ODMRDD Provider Certification Toll Free **1-877-289-3636**

# Questions

Q: If a county board becomes a Medicaid Non Medical Transportation provider, do they still have any responsibility to provide transportation services to persons who are not Medicaid eligible?

A: 52123:2-1-03 (D) (1) states “A county board shall ensure in accordance with 5126.04 of the revised code that an array of transportation services is available for all individuals enrolled in the county boards programs.”

